

Utah Department of Health, Bureau of Child Care Licensing  
**Child Care Center Annual Announced Inspection Checklist F – Additional Classrooms Age 2 and Older**

Center Name: \_\_\_\_\_ Licensing Specialist: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

<b>ADDITIONAL INDIVIDUAL CLASSROOM INSPECTION ITEMS – AGE 2 AND OLDER</b>  <div style="text-align: right;"><b>Classroom</b></div>	<b>✓ = Compliance    O = Noncompliance</b> <b>N / A = Not Applicable</b>					
<b>Ratios &amp; Supervision</b>						<b>Level</b>
F1. Are all children in the group being directly supervised by a caregiver? (Observe.) 100-11(1) and 100-11(2)						1
F2. Are there enough caregivers to meet required caregivers to child ratios? If it is a mixed age group, what age are the majority of the children? (Ask and observe.) 100-11(4) for single age groups. 100-11(6) for mixed age groups.						1, 2, 3
F3. For centers <b>not</b> built prior to 1/1/04 and licensed as a child care center continuously then, are group size requirements met? (Observe.) 100-11(4) for single age groups. 100-11(6) for mixed age groups.						1, 2, 3
F4. Are infants or toddlers mixed with older children when there are more than 8 children present in the center? (Observe.) 100-24(1)						1
<b>Physical Environment</b>						<b>Level</b>
F5. Peeling, flaking, chalking, or failing paint? If yes, built before 1978? If yes, documentation of testing and correction? (Observe, ask if failing paint is observed.) 100-4(1)						1, 2
F6. Working hand washing sink in the classroom? (For buildings built after 1 July 1997.) (Observe.) 100-4(4)						2
F7. Room ventilated by windows that open and have screens, or by mechanical ventilation? (Observe.) 100-4(7)						2
F8. Indoor temperature between 65 and 82 degrees Fahrenheit? (Observe.) 100-4(8)						2, 3
F9. Adequate light intensity for the safety of children and the type of activity? (Observe.) 100-4(9)						2, 3
F10. Glass surfaces within 36" from the floor safety glass or have a protective guard? (Observe.) 100-4(10)						2
F11. Room appears clean and sanitary, except for normal daily messes? (Observe.) 100-5(1)						2, 3
F12. Evidence of insects, rodents, or other vermin in the classroom? (Observe.) 100-5(3)						1, 2, 3
F13. Ceilings, walls, floor coverings, draperies, blinds, furniture, fixtures, and equipment in good repair, to prevent injury? (Observe.) 100-5(4)						1, 2, 3
<b>Indoor Gross Motor Play Equipment</b>						<b>Level</b>
F14. Designated play surfaces on any indoor climbers, slides, swings, teeter-totters, or merry-go-rounds accessible to children age 2 and under 3' in height or less? (Observe.) 100-12(9)						1, 2

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F15. Elevated designated play surface less than 18" in height surrounded by cushioning material, such as mats at least 1" thick, in a 3' use zone? (Observe.) 100-12(9)(a)						1
F16. Elevated designated play surface that is 18" to 3' feet in height surrounded by mats at least 2" thick, or cushioning that meets ASTM Standard F1292, in a 3' use zone? (Observe.) 100-12(9)(b)						1
F17. Designated play surfaces on any indoor climbers, slides, swings, teeter-totters, or merry-go-rounds accessible to children age 3 and older 5½' in height or less? (Observe.) 100-12(10)						1, 2
F18. Elevated designated play surface less than 3' in height surrounded by protective cushioning material, such as mats at least 1" thick, in a 6' use zone? (Observe.) 100-12(10)(a)						1
F19. Elevated designated play surface that is 3' to 5½' in height surrounded by cushioning that meets ASTM Standard F1292, in a 6' use zone? (Observe.) 100-12(10)(b)						1
<b>Safety Hazards</b>						<b>Level</b>
F20. Is the room free of tripping hazards such as unsecured flooring or cords? (Observe.) 100-12(2)						2, 3
F21. Is the room free of unstable heavy equipment a child could pull down on himself or herself? (Observe.) 100-12(3)						1
Are the following items inaccessible to children? (Observe all.)						1
F22. Firearms, ammunition, and other weapons? 100-12(4)(a)						
F23. Tobacco, alcohol, illegal substances, and sexually explicit material? 100-12(4)(b)						1, 2
F24. When in use, portable space heaters, fireplaces, and wood burning stoves? 100-12(4)(c)						1
F25. Toxic or hazardous chemicals? (Cleaners, insecticides, lawn products, flammable substances) 100-12(4)(d)						1, 2
F26. Poisonous plants? 100-12(4)(e)						2, 3
F27. Matches or cigarette lighters? 100-12(4)(f)						1
F28. Open flames? 100-12(4)(g)						1
F29. Sharp objects, edges, corners, or points which could cut or puncture skin? 100-12(4)(h)						1, 3
F30. For age 4 and under, strings/cords long enough to encircle a child's neck? 100-12(4)(i)						1, 3
F31. For age 4 and under, plastic bags large enough for a child's head to fit inside, latex gloves, and balloons? 100-12(4)(j)						1, 3
F32. For under age 3, choking hazards (objects less than 1-1/4" X 2-1/4")? 100-12(4)(k)						1
F33. Are any toxic or hazardous chemicals stored in a container labeled with its contents? (Observe.) 100-12(5)						1, 2
F34. For age 4 and under, accessible outlets and surge protectors covered? (Observe.) 100-12(6)						2
F35. Does sleep equipment block exits? (Observe.) 100-18(11)						1
<b>Preventing the Spread of Disease</b>						<b>Level</b>
F36. Are potty chairs used? If yes, are they cleaned and sanitized after each use? (Observe and ask.) 100-16(17)						2

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F37. Are washable toys visibly dirty? (Observe.) 100-16(8)						3
F38. Are stuffed animals, cloth dolls, and dress-up clothes machine washable? Are pillows machine washable, or have removable machine washable covers? (Observe.) 100-16(9)						3
<b>Medications</b>						<b>Level</b>
Are medications kept in this classroom? (If “No,” N/A for this section. If “Yes,” check for the following:)						1, 2
F39. Non-refrigerated medications inaccessible to children and stored in locked area or container? (Ask and observe.) 100-17(3)						
F40. Refrigerated medications stored in covered container with tight lid? (Observe.) 100-17(3)						1, 2
F41. Are all over-the-counter and prescription medications: 100-17(2)(a)-(d)						1, 2
Labeled with the child's name if brought in by a parent (not purchased by the center for all children)? (Observe.)						
Kept in the original or pharmacy container? (Observe.)						1, 2
Have the original label? (Observe.)						1, 2
Have child-safety caps? (Observe.)						1, 2
<b>Discipline</b>						<b>Level</b>
Do caregivers use any of the following discipline methods? (Observe for all.)						1
F42. Any form of corporal punishment such as hitting, spanking, shaking, biting, pinching, or any other measure that produces physical pain or discomfort? 100-19(4)(a)						
F43. Restraining a child's movement by binding, tying, or any other form of restraint? 100-19(4)(b)						1
F44. Shouting at children? 100-19(4)(c)						1
F45. Any form of emotional abuse? 100-19(4)(d)						1
F46. Forcing or withholding of food, rest, or toileting? 100-19(4)(e)						1
F47. Confining a child in a closet, locked room, or other enclosure? 100-19(4)(f)						1
<b>Daily Schedule &amp; Activity Plan</b>						<b>Level</b>
F48. Daily schedule posted for each group that includes meal, snack, nap/rest, and outdoor play times? (Observe.) 100-18(1) and 100-20(1)						3
F49. Current activity plan posted for each group that shows activities to support children's healthy physical, social-emotional, and cognitive-language development? (Observe.) 100-20(3)						2
F50. Materials necessary to carry out the activity plan accessible to children? (Observe.) 100-20(4)						2